



MAZHARUL ULOOM COLLEGE, AMBUR

(Recognized by UGC under section 2f and 12B, Affiliated to Thiruvalluvar University, Vellore)



Policies

Career Guidance and Placement Cell



MAZHARUL ULOOM COLLEGE, AMBUR

Policy Statement for Career Guidance and Placement Cell

Career Guidance and Placement Cell of Mazharul Uloom College, Ambur nurtures and prepares the students for their future career prospects and also to bring success and repute to the institution. The Placement Cell acts as an interface between the students and the recruiters and is plays a vital role for the placement of final year students in companies of repute and popularity, providing internship opportunities and grooming the students of every batch. The placement Cell regularly takes up various initiatives to develop students' skills and impart knowledge and awareness by conducting various training programs, workshops, seminars and webinars addressed by industry experts from multiple areas. The Cell communicates through both, online and offline modes and caters to all the students of our college.

Objectives of the Career Guidance and Placement Cell

- To create awareness among the students about scope available, career options and provide counselling to them in choosing their right career.
- To organise orientation programmes to update the students with current market trends and industry expectations.
- To initiate domain based training programmes and certificate courses.
- To prepare the students for campus recruitments and competitive exams by arranging training programmes on aptitude tests, soft skills, resume writing, interview etiquettes and group discussions
- To arrange pre internship programme to make students industry ready.
- To build a strong network and establish symbiotic relationship among the Corporate houses, industries, alumni and peer institutions for university placements, internships and their related activities.
- Aiming to place the maximum number of students in reputed companies through On-Campus and Off-Campus Recruitments.

PRINCIPAL
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SECRETARY
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Placement Preparation

Degree Programme	Activates
Year I (Semester II)	1. Encourage and guide the students to Participate in domain (core subject) related certificate courses or other certificate courses of the candidate's interest. 2. Encourage students to improve their communication skills for attending job interviews through MUCSSE
Year II (Semester III & Semester IV)	1. Motivate and guide students to participate in internship programmes, MOOC courses and other certificate courses of the candidate's interest to enhance their resume 2. Arrange training programmes for aptitude tests, quantitative techniques to face competitive exams or to make them placement ready
Year III Semester V	1. Organise workshop on soft skills, internships resume writing, interview etiquettes and orientation on current market trends and various job opportunities
Year III Semester VI	1. Float the messages to the students on availability of placements, internships through WhatsApp Arranging in-campus placement drives

Placement Policy

- A student can participate upon registration
- Students who do not attend the pre placement induction workshop are not eligible to sit for that particular job drive.
- The finalists shared by the company will be informed to the students officially students are asked to give the copy offer letters when received
- Students are duly asked to inform on time about their acceptance of offer letters
- The institution strictly does not encourage/involve students to participate in any placement activities conducted on the commercial front (outside agencies) and the CG&PC will not be responsible for such participations, if any.
- A student can have only maximum of two job offers and thereafter, is considered out of the campus placement process
- Referring to the point above, in case if a student gets selected by both the companies, it rests on the student to make a choice.
- A student cannot leave in between the placement process