

MAZHARUL ULOOM COLLEGE, AMBUR
ACADEMIC ADMINISTRATIVE AUDIT REPORT

1. Introduction:

Mazharul Uloom College was founded in 1969 as a PU college in Ambur is affiliated to the Thiruvalluvar University. Mazharul Uloom College has been granted the status of autonomy by the UGC and the Thiruvalluvar University from the academic year 2024-2025. The College has been accredited by National Assessment and Accreditation Council (NAAC) with A Grade in 2023, It is a minority institution established and administered by The Ambur Muslim Educational Society.

Academic and Administrative Audit

The broad objective of the academic and administrative audit is to carry out an independent assessment of the College by an external peer team to review the following:

- Methodology of teaching and learning, evaluation and the various student accompaniment activities conducted for the different programmes run by the College
- Extracurricular and Cocurricular activities
- Functioning of the Laboratories and Computer Facilities
- Examination and Evaluation system
- Activities of the Internal Quality Assurance Cell
- Central Library
- Infrastructural facility, Sports and games
- Outreach Programmes conducted by the College
- General Administration and office administration
- Alumni and their contributions to the College
- Green Initiatives

2. Methodology

In order to give the Audit committee, the opportunity to obtain pertinent first-hand information, the College organized a timetable that allowed the Audit team to visit the

laboratories, library, and a few other facilities on October 29, 2024. The external peer team conducted an exclusive academic audit at the department level that same day. The Audit Committee has made a sincere effort to present specific opinions, observations, and suggestions based on the information/data acquired from the accessible documents and the interactions with the institution's administration, employees, and students. When these suggestions are put into practice, the Academic Audit report hopes that they will best serve the College's interests.

3. Observations

Observations based on the documents provided by the College authorities and meeting with the different stakeholders of the College on 29 October 2024 are given below:

Curriculum Design and Development

The College is following the Thiruvalluvar University Syllabus and CBCS. There has been a system to the feedback from all the stake holders to review the curriculum of the College for all the programmes. There are many value added courses offered systematically to sharpen the various soft and job skills of the students. The students are highly encouraged to enrol for the various online programmes to broaden their knowledge, skills and exposures.

Teaching and Learning Process

Through student-centered learning methods and activities such as quizzes, seminars, assignments, projects, practical, internships, workshops, association activities, competitions, skill-based courses, field visits, and case studies, it is clear from interactions with students that they are actively involved in the learning process. Remedial coaching lessons are offered to the slow learners. ICT tools are being used by educators to improve the teaching and learning process. For efficient instruction, the school has taken steps to provide Wi-Fi, smart classrooms, projectors, integrated boards, etc.

Assessment and Evaluation

In general, the examination results of all programmes are highly impressive, it ranges from 75 % to 100%. The various initiatives of the College to accompany the students to have such a good track record of academic performance is so evident. Many students have got university ranks.

Extension Activities

Each college department has an extension program that helps the college-neighbourhood network reach out to those in need. Through a variety of initiatives, faculty and students are made more conscious of social issues. The college encourages neighbourhood expansion initiatives. NSS is active.

Physical Facilities

Mazharul Uloom College is situated on a verdant landscape and provides all the necessary infrastructure and facilities for an effective teaching-learning environment.

Facilities for Teaching and Learning

There are adequate number of classrooms and most of them are fully equipped with modern teaching aids including integrated LCD projectors and screens. The College has integrated ERP portal, which is updated regularly. Faculty members and students are oriented towards the application of ERP portal. Language Lab for students and a multimedia lab for faculty to develop e-content are available. The central library has adequate Books, Magazines, journals, e-Books and e-Database and other learning resources. Adequate facilities such as ramps and lift are provided for the differently abled students.

Sports and Games Facilities

The Indoor and Outdoor Stadium are well maintained. The state of art Gymnasium for staff and students with such a good space and facilities are made available. The students

are given opportunities to compete in intercollegiate, inter-university and national competitions.

Scholarships

Students are benefitted by many endowment scholarships and fee waiver is given to the most economically marginalised students.

Cultural Programmes

Many cultural activities conducted by the College bring out the hidden talents in students.

Governance

The administration is decentralized to a great extent by delegation of responsibilities among Vice - Principals, Deans, Heads of Departments and Coordinators, Staff Advisors and Student Leaders of different committees, associations, clubs and movements.

College conducts an academic audit for all departments. Autonomy to Academic departments encouraged. Based on performance analysis of departments IQAC frames/implements quality assurance and identify areas of improvement.

Green Initiatives

The College's sustainability initiatives are outstanding and amazing. The entire campus has eco-friendly features and is kept up nicely. The secret to waste management is waste segregation, which also aids in converting trash into resources. Waste segregation occurs at all levels, and students and staff are made aware of the need of maintaining cleanliness. The NSS and other groups also encourage students and guests to manage garbage.

Recommendations

1. A Counsellor must be appointed to guide the students.
2. Student enrolment in the departments to be focussed to achieve full strength.
3. There is a need to enhance the communication skills of the students.

4. Explore more meaningful students' accompaniments for those students who have low level of motivation and have activities for advance learners also for the meaningful engagement.
5. The College should encourage the staff to have more Major and Minor projects.
6. Overall Ph.D. enrolments to be increased. Encourage the staff to pursue the research degree and urge the staff who hold Ph.D. to get the guideship at the earliest.
7. Staff to be encouraged to come up with Quality research Publications.
8. Staff to prepare e-content and upload in website.
9. More funding and collaboration may be initiated with nearby local Industry.
10. IQAC should take an active role to encourage the departments to go for more MoUs, Linkages and Collaborations.
11. Certificate courses to be introduced based on IKS.
12. Entrepreneurial skills and start-ups to be improved.

Conclusion

The College's total academic achievement is very remarkable. The college actively participates in helping students prepare for the several competitive exams. Our conversations and trips to the various offices make it abundantly clear that the college's management, students, and teaching and administrative personnel are working together to achieve greatness and realize the college's goals. The college is extremely fortunate to have a supportive administration, a well-developed system of participatory decision-making, and a friendly connection between the teachers and students. The Team would like to express its heartfelt gratitude and wish the College many more significant academic triumphs and honours.

Sage M
 29.10.24
 SAGAYA MARY T
 IQAC COORDINATOR
 AUXILIUM COLLEGE (AUTONOMOUS)
 VELLORE

Scholastica B
 29.10.24
 B. SCHOLASTICA MARY VITHIYA
 ASSOCIATE PROFESSOR
 DEPT OF CHEMISTRY
 AUXILIUM COLLEGE (AUTONOMOUS)
 VELLORE