



MAZHARUL ULOOM COLLEGE, AMBUR

Recognized by UGC under section 2f and 12B, Affiliated to Thiruvalluvar University, Vellore)

Internal Quality Assurance Cell (IQAC)



ACTION TAKEN REPORTS FOR FEEDBACK - 2023-24

Every year IQAC of our college collects feedback from Faculty, Students, Employers, Parents and Alumni through online questionnaires. The feedback data is analysed and appropriately used as expected by the NAAC to form important inputs for quality enhancement of the institution. The Action Taken Reports for the various stakeholders are as follows:

FACULTY FEEDBACK ACTION TAKEN REPORT

- Continued investment in diverse learning resources; regular assessments planned.
- Workshops on innovative teaching methods and technology integration organized.
- Increased library hours; orientation sessions for new faculty and students initiated.
- Reviewed and streamlined the acquisition process for timely updates of materials.
- Established a faculty research grant program; workshops on research methodologies planned.
- Increased funding and support for faculty to attend and conduct academic activities.
- Conducted facilities audit.
- Implemented regular maintenance schedules for sanitation facilities; enhanced parking management.
- Regular testing of water quality and maintenance of purification systems ensured.
- Continued monitoring and enhancement of women's facilities as needed.
- Maintained open communication channels between faculty and administration.
- Regularly reviewed effectiveness of quality initiatives; adjustments made based on feedback.
- Promoted a culture of openness through regular feedback sessions and anonymous surveys.
- Ensured faculty awareness of available resources.



STUDENTS FEEDBACK ACTION TAKEN REPORT


- Emphasized the necessity of comprehensive syllabus coverage in faculty meetings. Best practices for detailed discussions were shared among faculty to enhance teaching effectiveness.
- Organized faculty development workshops aimed at deepening subject knowledge and exploring innovative teaching strategies. Participation was encouraged to ensure continuous professional growth.
- Faculty were provided with resources and techniques to improve clarity in their teaching.
- Reinforced the importance of punctuality and full class engagement during faculty meetings. Monitoring systems were implemented to ensure adherence to these standards.
- Supported faculty in integrating modern teaching aids into their classes. Resources for developing handouts, presentations, and utilizing online materials were made available.
- Encouraged faculty to adopt a variety of assessment methods, including quizzes, seminars, and classroom presentations. Faculty workshops were held to share innovative assessment practices.
- Explored options for increasing academic autonomy for students to enhance their educational experience. Feedback mechanisms were established to gather student input on preferred autonomous learning opportunities.
- Highlighted the significance of inspiring teaching in faculty training sessions. Faculty were encouraged to share motivational strategies and success stories to foster a positive learning environment.
- Strengthened faculty roles in providing academic and non-academic guidance. Regular counseling sessions were established to support students both inside and outside the classroom.
- Faculty were encouraged to adopt a friendly and approachable demeanor.



EMPLOYERS FEEDBACK ACTION TAKEN REPORT

- Conducted a review to ensure alignment with industry expectations and enhanced skills training in essential areas.
- Leveraged geographic advantage in promotional materials to attract more employers; maintained communication with local industries to strengthen partnerships.
- Established feedback sessions with employers to discuss successful experiences with previous students and identify areas for improvement.
- Implemented targeted training sessions to enhance students' subject knowledge, communication skills and IT proficiency.
- Integrated soft skills training into the curriculum, focusing on adaptability, stress management and leadership potential.
- Created a regular feedback mechanism for employers to provide ongoing input on student performance and skills, allowing for timely adjustments to training programs.

PARENTS FEEDBACK ACTION TAKEN REPORT

- Strengthened communication about college achievements and values to reinforce parents' pride in their children's admission.
 - Continued to uphold transparent and equitable admission practices; communicated the process clearly to prospective students and parents.
 - Encouraged faculty to engage actively with students and enhance mentorship programs to foster knowledge sharing.
 - Maintained strict adherence to discipline policies and promoted a respectful campus culture through ongoing workshops and awareness campaigns.
 - Regularly assessed and improved campus facilities and resources to ensure a supportive learning environment.
 - Implemented programs focusing on personal development and character building to further support student growth.
 - Continued to enhance the college's reputation through community engagement.
 - Ensured that college information is consistently updated and easily accessible through multiple channels, including newsletters and social media.
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- Conducted regular reviews and updates of the college website to ensure it remains informative and user-friendly.
- Fostered a culture of cooperation and support among staff through training and team-building activities.
- Continued to introduce and communicate progressive changes within the college to keep parents informed and engaged.
- Enhanced security measures on campus, including regular audits and updates to safety protocols.
- Developed programs for hard and soft skills enhancement to prepare students for the workforce effectively.
- Regularly evaluated and upgraded library and laboratory facilities based on student and parent feedback to ensure they meet educational needs.

ALUMNI FEEDBACK ACTION TAKEN REPORT

- Continued efforts to promote the college's achievements and maintain strong alumni relations through newsletters and events.
- Regular professional development workshops and training sessions for faculty to ensure they stay updated with the latest knowledge and teaching methods.
- Monitored class schedules to ensure adherence and addressed any discrepancies promptly to maintain a smooth academic flow.
- Promoted the library's resources through orientation programs and increased access to digital materials to enhance information availability.
- Conducted workshops to encourage library use and collaborated with faculty to integrate library resources into course assignments.
- Reviewed and streamlined the procedure for acquiring new books and journals to better align with academic needs and trends.
- Assessed and updated teaching aids in departments based on feedback to ensure they are modern and effective.



- Ensured that all teachers have access to adequate learning resources, including digital tools and supplementary materials.
- Developed initiatives to support faculty research activities, including funding opportunities for UGC projects and facilitation of publication processes.
- Encouraged and provided resources for faculty to organize and participate in national and international seminars, conferences and workshops.
- Conducted regular assessments to ensure classrooms and furniture meet the needs of students and faculty; planned for periodic upgrades as necessary.
- Reviewed the condition and number of toilets; initiated maintenance and upgrades to ensure sufficiency and cleanliness for all users.
- Established a maintenance schedule to regularly inspect and address any issues with buildings and furniture, ensuring they remain in good condition.
- Evaluated laboratory equipment and supplies; invested in necessary upgrades to ensure labs are adequately equipped for practical sessions.
- Implemented strategies to promote the effective use of departmental infrastructure; encouraged faculty to provide feedback on resource utilization.
- Enhanced parking management and accessibility; explored options for expanding parking facilities if necessary.
- Regularly monitored water supply and quality; implemented measures to ensure adequate water resources are always available.
- Conducted routine testing and maintenance of drinking water facilities to ensure safety and accessibility for all students and staff.
- Reviewed sports facilities and resources; planned for enhancements and promotions of sports activities to encourage student participation.
- Ensured that all basic facilities for female students and staff are adequately provided and maintained; gathered feedback for continuous improvement.
- Continued to implement development initiatives based on alumni and faculty feedback, ensuring transparency in efforts toward institutional growth.
- Established regular open forums and feedback sessions for faculty and students to enhance communication with the administration.



- Maintained and expanded quality initiatives based on feedback, regularly assessing their effectiveness and making necessary adjustments.
- Fostered an environment that encourages faculty to express their opinions through regular meetings and anonymous feedback mechanisms.
- Continued to support the IQAC's activities and initiatives aimed at promoting quality, including regular reviews and feedback loops.
- Enhanced support programs for faculty and their families, including professional development opportunities and family-friendly policies.
- Ensured that lady faculty members are included in all academic and administrative processes, promoting gender equality within the institution.
- Strengthened initiatives focused on women's empowerment, including leadership programs, workshops and support networks for female staff and students.



Principal

PRINCIPAL

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